

# SUNDAY COUNTY CUP COMPETITIONS

The following provides extracts of Competition Rules and Instructions from the above Competitions. **CLUBS SHOULD, THEREFORE, REFER TO THE HERTFORDSHIRE FOOTBALL ASSOCIATION HANDBOOK FOR A FULL CLARIFICATION OF RULES.**

**CLUBS SHOULD RETAIN THIS BOOKLET  
FOR THE DURATION OF THE COMPETITION**

## **ALL ROUNDS UP TO AND INCLUDING SEMI-FINALS**

### **MATCH REPORT FORM**

A Match Report Form will be sent to you as your team progresses through each round. This should be posted or faxed, fully completed, to the Association Headquarters within two days of the match. A fine will be imposed if the Match Report Form is not received in this office within the time stated. Please ensure nominated substitutes, and used substitutes, are shown accordingly. Unused named substitutes are not considered to be cup tied.

### **CONFIRMATION OF MATCH**

Home Clubs need to confirm match details with the Away team, Match Officials and the nominated Hertfordshire FA delegate (Quarter final and semi final matches), at least by the Monday prior to the game (or earlier if possible). Away teams are asked to report to Paddy Donovan any team who has not made contact with them by the Monday prior to the game. Home clubs will also need to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours. The home team is also responsible for match confirmations in semi finals ties, but in the final, confirmation will be made by the Hertfordshire F.A.

### **DRESSING ROOMS/CHANGING FACILITIES**

The Home Club must ensure that Dressing Room accommodation and water MUST be provided. If this is not available, and an alternative ground cannot be obtained then the game should be switched to the opponents ground, unless prior mutual agreement to play without the required changing facilities has been reached with the away team.

### **NOTIFICATION OF RESULT**

Each competing team must telephone their match result through to their League Secretary immediately after the match has finished. Each team playing in a league not sanctioned by the Hertfordshire FA must phone the result directly to Paddy Donovan by 6.00 pm on the date of the match (**Hertfordshire FA Rule 11B**).

### **ELIGIBILITY OF PLAYERS**

To be eligible to play in the Sunday County Cups, a player must have been registered with their League for at least seven days prior to the date of the match. A player who has played for one Club in the Sunday Senior Cup, Sunday Intermediate Cup or Sunday Junior Cup becomes ineligible to play for any other club in any other Sunday competition. Beware of players who may be 'Cup-tied' if signing them on after the start of the season.

To assist the checking of players' eligibility, the Competitions Committee now require the names of players and their relevant dates of birth to be entered on the Match Report Forms. A fine will be imposed if this is not adhered to.

### **SUBSTITUTES**

Three substitute players may be used in County Cup ties from five names given to the Match Referee prior to the kick off. Unused, named, substitutes are not considered to be Cup Tied, but these should be clearly defined on each teams result sheet.

## **COLOURS**

Home clubs are required to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours.

## **DURATION OF MATCH**

Extra time must be played if the scores are level at the end of normal time. If the scores are level at the end of extra time, then the game will be decided by kicks from the penalty mark in accordance to the procedure laid down in the Laws of Association Football. There are no replays in this competition.

## **HALF TIME**

The half time interval shall not exceed 15 minutes which may only be altered with the consent of the Referee.

## **MATCH OFFICIALS**

Match Official Fees for these Competitions are as follows:

Referee: **£ 28.00**  
Assistant Referees: **£ 20.00** (where officially appointed)  
The above are also entitled to claim travel expenses of 35p per mile.

The home drawn team is responsible for ensuring payment is made to the Referee in all rounds up to and including the semi finals. Where Assistant Referees are appointed (Quarter & Semi Finals) the Assistant Referees fees are to be shared equally between the two teams. It remains the responsibility of the Home team to ensure all payments are made to the Match Officials.

## **POSTPONED OR ABANDONED MATCHES**

Note that in the event of a match being postponed, the same Match Officials remain appointed for the rearranged game which must be played again the following week. If the Referee abandons a match due to ground conditions, it becomes void and must be played again the following week. *Where a match is not played owing to causes over which neither club has control, the Match Officials in attendance shall be entitled to claim travel expenses incurred at 35p per mile.* If abandoned due to misconduct, a written misconduct report will be necessary from the Referee and sent to the Association Headquarters. The Home Club Secretary must advise Paddy Donovan of any abandoned matches. If abandoned through no fault of either club after the completion of normal time, but before the end of extra time, then the game shall be played again at the ground of the away team.

The Hertfordshire Football Association may require a new venue to be found if the Home team pitch becomes unplayable and a match is postponed more than once.

## **GROUND TO BE USED**

All games must be played on the ground as shown in the County FA handbook, or on another ground within the Hertfordshire FA boundary. If an alternative ground which is outside of the County boundary is to be used prior permission from Paddy Donovan must be obtained by the home team.

**In addition, the following rules will apply for the Quarter Final ties or later:**

## **ROPED OFF PITCHES**

In the Quarter Final and Semi Final ties of the Sunday Competitions, the playing pitch must have a railed or roped-off area at least five feet from the goal and touchlines on all sides. Where local regulations do not allow this, the Home Club must find an alternative ground or play on the ground of their opponents, which must comply with the foregoing conditions. Fluorescent tape is not considered a satisfactory replacement for rope. All posts or stakes used must be of material considered satisfactory for players' safety.

## **SQUAD SHEET**

Clubs playing in the Semi Final and Final tie shall post or deliver by hand to the opposing Club, the Association Headquarters and to the Honorary Assistant Secretary of the Competitions Committee (Paddy Donovan), a list of players with their D.O.Bs from whom the team for the Semi-Final or Final must be selected giving 7 clear days notice. No player will be considered eligible unless his name appears in the list. Additions to the team lists can only be made with the consent of both the opposing club and the nominated Association Officer. No objection to the qualifications of any players mentioned in such list shall be entertained unless notice of objection, setting out in detail the grounds of such objection, is in the hands of both the Secretary of the opposing Club and the nominated Association Officer prior to the date of the kick off for the match. Failure to submit a list of players with 7 clear days notice will result in the offending Club being fined.

## **TEAM SHEET**

In the semi final and final rounds, a team sheet will be provided. This must be completed and exchanged with both opponents and match referee, at least 30minutes before kick off time. Referees must report to Paddy Donovan any club failing to comply with these instructions.

## **SEMI FINALS**

**Where neutral grounds are used for Semi Final matches, the venue and kick off time will be stipulated by the competitions committee**

## **IMPORTANT ADDRESSES**

### **All Competition enquiries should be directed to:**

*Mr Paddy Donovan  
Hon. Assistant Competitions Secretary  
(Sunday & Youth)  
9 Smallwood Close  
Wheathampstead  
Herts AL4 8TW  
Telephone No's: 01582 832833  
Mobile: 07581 543465  
Email: [Paddy777@donovan6.wanadoo.co.uk](mailto:Paddy777@donovan6.wanadoo.co.uk)*

### **All Referee enquiries should be directed to:**

*Mr Nigel Taylor  
Sunday & Youth Referee Appointments Officer  
Herts FA  
County Ground  
Baldock Road  
Letchworth SG6 2EN  
Direct Line – 01462 650205  
Email: [Nigel.taylor@hertfordshirefa.com](mailto:Nigel.taylor@hertfordshirefa.com)*

### **All Administration enquiries should be directed to:**

*Miss Brooke Haggerty  
Competitions Officer  
Hertfordshire Football Association Ltd  
County Ground  
Baldock Road  
Letchworth  
Herts SG6 2EN  
Telephone No's: (Direct) 01462 650211 (FAX) 01462 677624  
Email: [brooke.haggerty@hertfordshirefa.com](mailto:brooke.haggerty@hertfordshirefa.com)*