



Hertfordshire Football Association Limited

REFEREE REGISTRATION FORM 2009/2010 SEASON

PLEASE COMPLETE THIS FORM IN BLACK INK AND BLOCK CAPITALS AND RETURN TO
County Ground, Baldock Rd, Letchworth, Hertfordshire, SG6 2EN



Title, Name, Address and Postcode where incorrect

Personal Details

Please update where necessary

	Date Of Birth	
	Email Address	
	Telephone Home	
	Telephone Mobile	
	Telephone Work	
	Fax (w/h)	

Current Level: **FAN: -** Parent County: Hertfordshire FA
 Highest Level Attained: **FAMOA Number:** Other County:
 Gender: **RAE Membership:** Date First Registered:

Safeguarding Children

Referees are required to meet certain obligations under the FA's Safeguarding Children policy, please contact us for further details.

Preferences

Please tick types of football you officiate in

County Cups Mini Soccer Partially Sighted You **must** tick **one** of the boxes below to confirm the type of football
 Adult Male Small Sided Blind in which you officiate or intend to officiate (see guidance note 3)
 Adult Female Futsal Amputee Under 18 teams only
 Youth Male Schools Deaf Under 18 and Open Age teams
 Youth Female Veterans Learning Difficulties Open age Teams only

Availability

Please tick general availability

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

It is most important that closed dates for July, August, September and October are listed below (add new sheet if required)

Number of fixtures you officiated in as referee during the 2008/2009 season (please circle) 0-5 6-20 21-40 40+

Other Involvement in Football

Please indicate your other involvement

FA Registered Assessor FA Registered Instructor First Aider
 FA Licensed Instructor Player Accredited Instructor
 FA Tutor FA Coach
 Mentor Other Involvement

Leagues

Please enter leagues you expect to officiate on during the 2009/2010 season.

	Referee	Assistant		Referee	Assistant
League	<input type="checkbox"/>	<input type="checkbox"/>	League	<input type="checkbox"/>	<input type="checkbox"/>
League	<input type="checkbox"/>	<input type="checkbox"/>	League	<input type="checkbox"/>	<input type="checkbox"/>

Respect

If you have attended the Respect workshop for Referees then please enter the workshop date here. _____

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Equal Opportunities Monitoring- Optional

Ethnic Background

Prefer not to say <input type="checkbox"/>							
A White	B Mixed	C Asian or Asian British	D Black or Black British	E Chinese or Other Ethnic Groups			
British <input type="checkbox"/>	White & black Caribbean <input type="checkbox"/>	Indian <input type="checkbox"/>	Caribbean <input type="checkbox"/>	Chinese <input type="checkbox"/>			
Irish <input type="checkbox"/>	White & black African <input type="checkbox"/>	Pakistani <input type="checkbox"/>	African <input type="checkbox"/>	Other <input type="checkbox"/>			
Other <input type="checkbox"/>	White & Asian <input type="checkbox"/>	Bangladeshi <input type="checkbox"/>	Other <input type="checkbox"/>				
	Other <input type="checkbox"/>	Other <input type="checkbox"/>					

Disability

Do you consider yourself a disabled person ? Yes No Prefer not to say

If you have indicated yes please tick all the boxes that apply to you:

Visual impairment <input type="checkbox"/>	Mental health issues <input type="checkbox"/>
Hearing impairment <input type="checkbox"/>	Learning disability/difficulties <input type="checkbox"/>
Physical impairment <input type="checkbox"/>	

Religion

Prefer not to say <input type="checkbox"/>			
None <input type="checkbox"/>	Jewish <input type="checkbox"/>		
Buddhist <input type="checkbox"/>	Muslim <input type="checkbox"/>		
Christian <input type="checkbox"/>	Sikh <input type="checkbox"/>		
Hindu <input type="checkbox"/>	Other <input type="checkbox"/>		

Other

Closing date for Registration is **1st June, prior to each season**. Registration Fees paid after that date **must be accompanied by an additional Late Registration Fee, as detailed below.**

IF YOU WOULD LIKE YOUR REFEREES CERTIFICATE UPDATED, PLEASE ENCLOSE WITH THIS FORM.

Get Involved, Stay Involved...

Are you interested in sharing your experience to make a positive contribution to the development of referees and refereeing?

If the answer is yes then there are three key ways to 'Get Involved or Stay Involved in Refereeing' as a...

- Referee Mentor**
- Referee Assessor**
- Referee Instructor**

Further information about all of these opportunities including an outline of the role and minimum experience required is available at: <http://www.hertfordshirefa.com/GetIntoFootball/Refereeing/>

Should you wish to discuss any of these opportunities then please contact Phil Sharp, Referee Development Officer:

Tel: +44 (0) 1462 677622
 Fax: +44 (0) 1462 677624
 Email: phil.sharp@hertfordshirefa.com

Fees Payable 2009/2010

Cheques to be made payable to Herts FA Ltd

Description	Quantity	Total
Referee Registration	15.00	1
Referees Badge	3.00
Late Registration Fee	2.50
Associate Referee Affiliation Fee	5.00
Replacement Referee Certificate	2.50
Total

Declaration

This form must be signed by a parent or guardian if the referee is under 18

I declare that the above information is correct and that I have read the guidance notes that accompanied this form	
Date:	Signature:.....
	Print name if parent or guardian:

Guidance Notes

1. GENERAL

All sections of the Referee Registration Form **must** be completed as indicated with the exception of the Equal Opportunities Monitoring questions, which are optional.

The completed forms should be returned to your County FA by **01/06/2009** and NOT the FA.

2. REFEREE LEVEL

We would like to have a declaration of when you first registered and the highest level you have ever attained under the new 1-10 levels (as opposed to the 1-3 classification) so that we may cross check our records.

3. SAFEGUARDING CHILDREN

For those referees 18 or over who have not already undertaken both Safeguarding Children (SC) training and an FA CRB check you must do so as soon as possible in order to register. Those referees under 18 must have completed SC training in order to register. Please contact your County FA for further help and advice. Please note that if your FA CRB check is in progress then it will not appear on this form. If you have completed these requirements but they do not appear on the first page of this form then please inform your parent CFA as soon as possible.

The policy on CRB Enhanced Disclosures will be subject to change in light of the implementation of the Safeguarding Vulnerable Groups Act 2006, which is due to come into effect in October 2009. Further information will be provided on this in due course via TheFA.com, the County RDOs and other refereeing communications. All referees adhering to FA referee registration requirements will be fulfilling their duties under this legislation.

Please note it is best practice to keep SC training and CRB checks up to date. However, for the purposes of registration The FA is not requiring either SC training or the FA CRB to be renewed at present.

4. PROMOTION

If you are a level 7 or 6 referee wishing to apply for promotion this must be made separately in writing as per FA regulations to your County FA so that you are included in the Promotion Scheme commencing 1st March 2009. If you are a level 7 referee you must serve a minimum of one complete Registration Period or 12 months in that classification, whichever is shortest, to be eligible to apply for promotion.

5. HOW THE FA USES THE INFORMATION

The FA or County FA (together "we") will publish a directory of Referees from time to time and will put your name and contact details into this directory. If for any reason you do not wish your details to be published in the directory, please contact your County FA or indicate this when returning your form.

We ask for details of ethnicity, religion and disability status for equal opportunities monitoring purposes. Monitoring is recommended by the codes of practice published by the Equality and Human Rights Commission to eliminate discrimination and promote equality. In this regard this information will be used to monitor the impact of our action plans to increase diversity within refereeing.

We may send you information from time to time that you may find useful in your capacity as a Referee and we may use your monitoring information specifically to send you information about various training opportunities and access to our services that are available to all Referees.

We will not use your monitoring information for any other purpose nor will we disclose these details to any third party. The provision of this information is optional.

6. SHARING INFORMATION

The information that you provide on the Referee Registration Form is confidential except to the extent that we have to make disclosures to prevent children from being placed at risk. Such disclosures could be to official agencies for example the Police or Social Services which have a duty to investigate allegations of child abuse and criminal activity, football clubs and other individuals and organisations sharing concerns regarding child protection. Any disclosures will be made in accordance with the Data Protection Act 1998.

7. YOUR RIGHT TO ACCESS THE INFORMATION

You have the right to access the information that we hold about you. In order to do this please make a written application to either your County FA or The FA as applicable. We may require you to provide verification of your identity and to pay an administrative fee (which is currently £10) to provide a copy of the information that it holds. Please note that in certain circumstances we may withhold access to your information where we have the right to do so under current data protection legislation.